



COUNTY GOVERNMENT OF KERICHO
COUNTY PUBLIC SERVICE BOARD

INTERNAL ADVERTISEMENT OF VACANCIES FOR PROMOTION

Kericho County Public Service Board wishes to make an internal advertisement for the following positions in the Department of Public Service Management, pursuant to Article 176 of the Constitution of Kenya and County Government's Act No.17 of 2012.

1. KCPSB/2025/120: YOUTH POLYTECHNIC INSTRUCTOR I, JOB GROUP 'K' (1 POST

(a) Duties and Responsibilities

Duties at this level will entail: -

- i. Theoretical and practical instruction in areas of specialization;
- ii. Preparing and, maintaining schemes of work lessons plans lesson notes teaching and learning materials and trainee records;
- iii. Carrying out trainee assessment;
- iv. Preparing trainee progress report;
- v. Ensuring proper storage, care and usage of teaching and learning materials, tools and equipment's;
- vi. Administering examinations;
- vii. Coordinating co-curricular activities;
- viii. Ensuring trainee discipline is maintained;
- ix. Coaching and providing leadership to newly deployed instructors;
- x. Liaising with relevant industries for trainee attachment;
- xi. Guiding monitoring and supervising trainee on attachment; and

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- xii. Preparing trainee progress reports.

(b) Requirements for Appointment

- i. Diploma in any of the following disciplines; Computer studies/science; Information and Communication Technology; Electronics Engineering; Telecommunication Engineering; Electrical Engineering; Mechanical Engineering; Automotive Engineering; Instrumentation and Control Engineering; Industrial/Construction Plant Engineering; Civil Engineering; Building and Construction; Refrigeration and Air Conditioning; Agriculture; Leather Technology/Footwear; Animal Science; Air Dressing and Beauty Therapy; Clothing; Fashion Design and Textile Technology; Food Technology; Institutional Management; Catering and House-keeping; Carpentry and Joinery; General Education(Physics, Chemistry, Biology, Mathematics, languages) and Entrepreneurship or its equivalent qualification from a recognized institution;
- ii. Served in the grade on Youth Polytechnic Instructor II for a minimum period of three (3) years;
- iii. Certificate in computer applications from a recognized institution; and
- iv. Shown merit and ability as reflected in work performance and results.

How to apply:

- Applications should be made **online** through:
<https://internaladvert.psbkericho.co.ke/vacancies>.
- Details of the qualifications and requirements can be obtained from:
<https://internaladvert.psbkericho.co.ke/download>.
- Only County Government of Kericho employees are eligible to apply and are required to register first through:
<https://internaladvert.psbkericho.co.ke/register>.
- Applicants **MUST** attach letter of Appointment/last promotion
- Applicants **MUST** attach **original** scanned: National Identity cards/passport, Appointment/promotion letters, curriculum vitae,

testimonials, academic and professional certificates other testimonials **on or before Thursday 8th May 2025**.

Important:

- Any application/s sent through **post or hand delivered** will **NOT** be accepted/ considered.
- Only shortlisted applicants will be contacted.